



Leicester service notice

Important Notice: Office Closure & Remote Operations

We would like to inform our **Purple Direct Payment Support Service** users that our **Purple office at Leicester Business centre, 111 Ross Walk, LE4 5HH** will be closing from the 15th of October as our staff transitions to working remotely. We will ensure that we maintain the highest level of service. For further details please refer to the information below. We appreciate your patience and understanding as we make this transition.

We are “business as usual”

Even though our physical office is closing, the team will be fully accessible and available to assist you during regular business hours.

Our operations will continue seamlessly with all team members working remotely, you can expect unwavering professionalism and dedication from our team.

Need to meet with our team?

We understand that some matters require in-person attention. Appointments for home visits and on-site visits will be available upon request for those who need them. We are here to accommodate your request. Please follow the link below to request an appointment.

www.wearepurple.org.uk/request-an-appointment

Please note that no appointments will be available for dropping time sheets. Please ensure that you email the time sheets to the details provided at the bottom of the time sheets.

How we're staying connected:

Our staff will be working remotely with access to all necessary systems and tools to ensure there are no disruptions in service.



Visit our website: www.purple-dpss.co.uk/leicester-dpss

For more information about our services, including answers to frequently asked questions, registration for our free mailing list and access to online support options, please visit our website.



Call us: 0116 442 2368

Email us: leicester@wearepurple.org.uk

Write to us:

Purple Zest, BIC109, Arise Innovation Hub, Alan Cherry Drive, Chelmsford, Essex ,CM1 1QT.