



Please email complete timesheets to:  
**nottspayroll@wearepurple.org.uk**

<b>Timesheet period from:</b>	<b>Timesheet period to:</b>	<b>Deadline for timesheet submission to Purple:</b>	<b>Pay date:</b>
16/12/2023	12/01/2024	15/01/2024	24/01/2024
13/01/2025	09/02/2025	12/02/2025	21/02/2025
10/02/2025	09/03/2025	12/03/2025	21/03/2025
10/03/2025	06/04/2025	09/04/2025	17/04/2025 *
07/04/2025	04/05/2025	07/05/2025	16/05/2025
05/05/2025	01/06/2025	04/06/2025	13/06/2025
02/06/2025	29/06/2025	02/07/2025	11/07/2025
30/06/2025	27/07/2025	30/07/2025	08/08/2025
28/07/2025	24/08/2025	27/08/2025	05/09/2025
25/08/2025	21/09/2025	24/09/2025	03/10/2025
22/09/2025	19/10/2025	22/10/2025	31/10/2025
20/10/2025	16/11/2025	19/11/2025	28/11/2025
17/11/2025	14/12/2025	17/12/2025	26/12/2025
15/12/2025	11/01/2026	14/01/2026	23/01/2026
12/01/2026	08/02/2026	11/02/2026	20/02/2026
09/02/2026	08/03/2026	11/03/2026	20/03/2026

We kindly remind you to submit your timesheets no later than the specified deadline. Dates with an asterisk indicate Early pay day due to bank holiday.

Timesheets received after the specified deadline will need to be processed in the next payroll cycle, which may result in delays to payments. To ensure timely payments, please make sure to meet the deadline dates. Thank you for your understanding and cooperation.