



Please email complete timesheets to:
oxfordpayroll@wearepurple.org.uk

Timesheet period from:	Timesheet period to:	Deadline for timesheet submission to Purple:	Pay date:
25/11/2024	22/12/2024	25/12/2024	03/01/2025
23/12/2024	19/01/2025	22/01/2025	31/01/2025
20/01/2025	16/02/2025	19/02/2025	28/02/2025
17/02/2025	16/03/2025	19/03/2025	28/03/2025
17/03/2025	13/04/2025	14/04/2025 *	25/04/2025
14/04/2025	11/05/2025	14/05/2025	23/05/2025
12/05/2025	08/06/2025	11/06/2025	20/06/2025
09/06/2025	06/07/2025	09/07/2025	18/07/2025
07/07/2025	03/08/2025	06/08/2025	15/08/2025
04/08/2025	31/08/2025	03/09/2025	12/09/2025
01/09/2025	28/09/2025	01/10/2025	10/10/2025
29/09/2025	26/10/2025	29/10/2025	07/11/2025
27/10/2025	23/11/2025	26/11/2025	05/12/2025
24/11/2025	21/12/2025	21/12/2025 *	02/01/2026
22/12/2025	18/01/2026	21/01/2026 *	30/01/2026
19/01/2026	15/02/2026	18/02/2026	27/02/2026
16/02/2026	15/03/2026	18/03/2026	27/03/2026

We kindly remind you to submit your timesheets no later than the specified deadline. Timesheet dates marked with an asterisk are due earlier as a result of bank holidays.

Timesheets received after the specified deadline will need to be processed in the next payroll cycle, which may result in delays to payments. To ensure timely payments, please make sure to meet the deadline dates. Thank you for your understanding and cooperation.